

**Furneaux (Emita) Hall Special Committee  
General Meeting  
Minutes**

**Date:** Tuesday 15 Nov 2016  
**Venue:** Emita Hall  
**Commencing:** 7:30pm

**Present:** Marc Cobham (Pres.), Mel Telfer (Sec.), Jon Hizzard, Kate Mooney, Aimee Wheatley, Michael Sherriff, Dolly Wheatley (Community Development).

**Apologies:** Helen Carnell (Treas.), Sophie Pitchford, Kerrie Prescott, Jo Youl.

**Confirmation of Previous Minutes:**

Amendments: none  
Moved: Kate Mooney  
Seconded: Marc Cobham  
Carried: yes

**Business Arising from Previous Minutes:**

1. **Sideshow Alley:** Raging success! Game boards ready for Emita Sports.
2. **Storage cupboards:** need to be painted/varnished by committee. Then look at storage containers etc. to fit.
3. **Table tennis equipment:** David has purchased new equipment. One new table needs a bit of work as it is damaged.
4. **Sports Club Insurance:** still waiting for insurers to return Helen's email. Marc to ask Question without Notice at next Council meeting.
5. **Stainless benches:** look at benches to see if they can fit in bar or current kitchen. They are starting to corrode in the shed.
6. **Bar:** \$5000 put aside by Council to do basic lining and insulation of bar. Dolly to catch up with Sophie to chase up quotes. Suggest putting rodent baits in bar. Mick & Mel have rodent baits and stations that can be donated.
7. **Fridges:** large bar fridge has been fixed; is running well. Thanks to the fridge mechanic! Mick & Mel have a fridge that could go in kitchen. Leslie has donated a fridge and freezer. Current glass door fridge in kitchen needs a new door seal or door adjustment.
8. **Quick Shear:** need roster for manning the bar. Mick Mel Jon also committed to playing in the band. Need lots of thick rubber gloves. Large eskies. Ice (Marc to order and pick up from Carol). Don't give too much choice in drinks. Lots of water. Kate to ask Kelly & Petra what's popular right now. Check email from Rachel Summers regarding what sold last year. Ask police to attend from 11pm. Liquor permit required.
9. **TV dish:** look at getting permanent tv reception at hall. Jon has asked Mike about keeping it; he's happy to install. We have \$120 donation already towards installation (thanks Carolyn & Leslie).

10. **Car boot sale:** 9 stalls, all stallholders said worthwhile doing again, perhaps late summer/autumn.
11. **Footy Grand Final 1st Oct:** approx 80 people attended. Thanks to Mike and Lochie for temporary installation of satellite dish.
12. **Movie night:** Successful school holiday program collaboration in September. Approx 40 people. Look at collaboration again.
13. **Tree trimming:** Marc to ask Question without Notice at next Council meeting.

### **General Business:**

1. **Bank accounts:** Move that we change to Bendigo Bank, similar type accounts to current Westpac ones: moved Mick Sherriff. Second Marc Cobham. Carried.  
Move that signatories be Marc, Mel, Kate, Jon, Helen: Mick. Seconded: Mel. Carried.  
Move that two signatories required for transactions (including online banking): Mel.  
Seconded: Mick. Carried.
2. **Acoustic Supper:** Jan 20<sup>th</sup>. Probably only need two or three people on bar. Kate and Aimee happy to run bar. Council looking at upping the ticket numbers to 100. Loz still has drapes from RunFest? Need to be put up again. Current lineup: Abbie Cardwell, Riverbank, Cajun Combo, Marc & Margie. Liquor permit required.
3. **Commercial Dishwasher:** Thank you to Council for the dishwasher. All volunteers are stoked.
4. **Emita Sports:** mowing, bins, outdoor & indoor tables: Marc to write letter to Council ASAP. Mel to write letter to IN re food stalls at Sports. Liquor and food permits required.

### **Treasurer's Report:**

Approx balances: Savings \$3000, Cheque account \$150, Cash float \$800.

### **Other Business:**

1. **Blackout blinds:** would be great to have some for movie nights etc. Marc to bring up with Council.
2. **RSA:** need clarification re. renewal. Look at getting new RSA for committee. Dolly knows of a grant that might cover fees.
3. **Stage:** needs painting and/or new carpet.
4. **Winter solstice 2017:** Mick looking into cracker night again.
5. **Water issues:** At a recent event at Hall it was raining heavily. The men's toilet floor completely flooded. The hand basin in the kitchen bubbled up. Toilets wouldn't flush. Septic probably needs pumping out. More water storage tanks.
6. **Bins:** need clear procedure for bin emptying and other maintenance. Dolly to clarify, including hall hire and council responsibilities for the hirer. Process for request for service (eg septic), clarify responsibilities for maintenance, cleaning.

7. **Parking bollards:** look into getting some to stop cars running into new Colourbond walls. Will be an issue for mowing.
8. **Playscape:** Dolly has inherited this project and will be restarting work on it soon. Focus on project Feb-Mar.
9. **Pie warmer:** has been purchased for \$100 from Diana Sykes.
10. **Gold curtain:** Aimee would like to borrow it for Gala Night (as well as fairy lights that were donated by Jana to Emita Hall). Long term: need permanent track or solid door baffling like Whitemark Hall. Need a system that allows for opening up for sports but baffles adequately for audio events (bands etc).

**Meeting closed:** 9:15pm

**Next meeting:** Tue 13<sup>th</sup> Dec, 7pm at Hall